ULUBERIA COLLEGE
NAAC ACCREDITED-B++
Aided by Department of Higher Education, Government of West Bengal
Affiliated to University of Calcutta and NCTE
Recognised under section 2(f) and 12 (B) of UGC

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ULUBERIA, HOWRAH-711315

Ref. No…….. *Date*……

NOTICE FOR UNIVERSITY REGISTRATION(3nd Phase)

This is to notify all concerned that all applicants admitted to the 1st Semester B.A./B.Sc./B.Com. (Hons./MDC) courses of the College are advised to get their documents verified, as per the schedule given below.

All students are advised to carefully follow the instructions mentioned below.

a) Uploading of Documents on the Admission Portal

Visit the **Registration Portal** at **https://t.ly/evJG-** and log in using your **Application ID (for CAP)** and **Date of Birth**. Students must fill in the required form and upload all necessary documents. **Only original, clear and legible scanned copies of the documents should be uploaded.** Please ensure that the documents are scanned and uploaded in **JPG format only**, according to the following specifications:

Document	Type	Resolution	File Size
› Class 12 Marksheet	.jpg	150 DPI	< 250 kb
› Age Proof Document (Class X Admit Card / Certificate of Madhyamik or Equivalent Examination)	.jpg	150 DPI	< 250 kb
› Caste Certificate *(if applicable)*	.jpg	100 DPI	< 250 kb
› EWS Certificate *(if applicable)*	.jpg	100 DPI	< 250 kb
› PH Certificate *(if applicable)*	.jpg	100 DPI	< 250 kb
› BPL Certificate *(if applicable)*	.jpg	100 DPI	< 250 kb
› Migration certificate *(if applicable)*	.jpg	100 DPI	< 250 kb
› University Permission *(if applicable)*	.jpg	100 DPI	< 250 kb
› University Registration *(if applicable)*	.jpg	100 DPI	< 250 kb

Document	Type	Resolution	File Size
› Admission Form/Receipt *(if CAP)*	.jpg	100 DPI	< 250 kb
› ABC ID	.jpg	100 DPI	< 250 kb
OBC-NCL (Non-Creamy Layer) *(if applicable)*	.jpg	100 DPI	< 250 kb

b) Checking of University Registration Details

Students must carefully check all their **personal and academic details** shown in the University Registration Form. If any discrepancy or mistake is found, the student must immediately inform the College. Students are advised to **take a printout of the University Registration Form and Admission Form** after completing the process.

c) Documents to be Produced at the College

Students must visit the College on the stipulated date and time mentioned in the verification schedule and bring the following documents:

1. Printed Admission Form, University Registration Form and Anti-Ragging Undertaking Form, duly signed by the candidate and guardian. The Anti-Ragging Undertaking Form should be submitted/downloaded from: https://www.antiragging.in/affidavit_affiliated_form.php
2. Admit Card of the Madhyamik or Equivalent Examination in original along with two self-attested photocopies.
3. Marksheet of the Higher Secondary or Equivalent Examination in original along with two self-attested photocopies.
4. Original and two self-attested photocopies of the applicable SC/ST/PH/OBC/General (EWS) Certificate, issued by the S.D.O./D.M. in the name of the candidate.
   For OBC candidates, the NCL (Non-Creamy Layer) certificate must be issued on or after 01.04.2026, as per Government Order No. 10417/SECY/BCW dated 29.06.2026. If the required certificate issued by the S.D.O./D.M. is not produced, the candidate will not be entitled to avail of the reservation facility.
5. Candidates who have passed the qualifying examination from a Board other than WBCHSE, CBSE, ISC, NIOS, Rabindra Mukta Vidyalaya, West Bengal Board of Madrasah Education or WBSCVET must produce the Migration Certificate at the time of document verification. Failure to produce the required Migration Certificate may result in cancellation of admission.
6. Original BPL Card along with two self-attested photocopies, wherever applicable.
7. Printed University Registration Form, duly signed by the candidate.
8. Candidates who have already been registered in any College under the University of Calcutta in previous year(s) must also produce their University Permission Letter and University Registration Certificate in original, along with two photocopies of the Registration Certificate.
9. Candidates who have already taken admission, or were previously admitted, in any other College must cancel their other admission within the last date of document verification. Failure to do so may result in cancellation of admission in this College.
10. Candidates who were previously admitted to this College and have been readmitted

in the current academic year must obtain a No Dues Certificate from the College Office before document verification. Failure to produce the No Dues Certificate may result in cancellation of admission.

IMPORTANT

All candidates are advised to ensure that the information provided online and the documents uploaded are correct, original, clear and legible. Candidates must also bring all required original documents and photocopies to the College on the date and time specified in the verification schedule.

Admission is subject to successful verification of all documents and fulfilment of the applicable University and Government rules.

Verification Schedule (Students who have passed HS in 2026 and absent in 1st Phase only):

COURSE	COLLEGE ID	DATE	TIME	Room No.
B.A (MDC)	All	13.11.2026	11.30 AM – 3.00 PM	LH1
Accountancy & Finance	All Hons	13.11.2026	11.30 AM – 3.00 PM	LH1
BGNM	All	13.11.2026	11.30 AM – 3.00 PM	LH1
BOTA	All	13.11.2026	11.30 AM – 3.00 PM	LH1
CEMM	All	13.11.2026	11.30 AM – 3.00 PM	LH1
EGNM	All	13.11.2026	11.30 AM – 3.00 PM	LH1
HISM	All	13.11.2026	11.30 AM – 3.00 PM	LH1
MTHM	All	13.11.2026	11.30 AM – 3.00 PM	LH1
PHIM	All	13.11.2026	11.30 AM – 3.00 PM	LH1
PHSM	All	13.11.2026	11.30 AM – 3.00 PM	LH1
PLSM	All	13.11.2026	11.30 AM – 3.00 PM	LH1
SANM	All	13.11.2026	11.30 AM – 3.00 PM	LH1
ZOOM	All	13.11.2026	11.30 AM – 3.00 PM	LH1
B.Com (MDC)	All	13.11.2026	11.30 AM – 3.00 PM	LH1
B.Sc (Bio)(MDC)	All	13.11.2026	11.30 AM – 3.00 PM	LH1
B.Sc (Pure)(MDC)	All	13.11.2026	11.30 AM – 3.00 PM	LH1

All applicants who have passed Higher Secondary or equivalent Examination before 2026 (i.e., in 2022, 2023,2024 and 2025) are requested to visit college on 05.10.2026 for verification.

Verification Schedule (Students who have passed HS before 2026 and absent in 1st Phase only):

COURSE	COLLEGE ID	DATE	TIME	Room No.
B.A(MDC)	All	13.11.2026	11.30 AM – 3.00 PM	LH2
B.Com (MDC)	All	13.11.2026	11.30 AM – 3.00 PM	LH2
Accountancy & Finance	All	13.11.2026	11.30 AM – 3.00 PM	LH2
All Remaining Courses	All	13.11.2026	11.30 AM – 3.00 PM	LH2

Verification Schedule (Students who have admitted in Final Phase only):

COURSE	COLLEGE ID	DATE	TIME	Room No.
All Course	All	13.11.2026	11.30 AM – 3.00 PM	LH2

Date: 06.11.2026

Principal
Uluberia College
Uluberia, Howrah