

**IQAC**  
**ULUBERIA COLLEGE**  
**Uluberia, Howrah.**

Date: 04.01.2019.

A meeting of IQAC will be held in the IQAC room at 2 pm on 08.01.2019 to discuss the following agenda. All the IQAC members are requested to be present in the meeting without fail.

1. Present status and future plan of IQAC
2. Planning regarding next NAAC
3. AQAR 2018-19
4. AISHE 2018-19
5. Future plan concerning our Academic Journal QUEST
6. Promotion of Dr. Shibsankar Das from stage iii to iv
7. Miscellaneous.

*Aditi Bhattacharya*  
Dr. Aditi Bhattacharya, 4/1/19  
 Coordinator, IQAC.

The following resolutions are taken in the IQAC meeting held on 08.01.2019

1. The resolutions of the IQAC meeting held on 04.9.2018 have been read and approved.
2. It is resolved that IQAC will make some action-taken-plans keeping in view the seven criteria determined by NAAC. The first step in this regard is to sit with the groups who have already been assigned with the tasks related to the above mentioned criteria.
3. As per the suggestions of Dr. Nikhil Chandra Halder it is also resolved that IQAC Coordinator will send a file to each Department with a direction regarding the activities to be carried out within 30<sup>th</sup> April 2019.
4. It is also resolved that immediate action should be taken for making the students' conscious of their rights to express their grievances in the Grievance Redress Cell of the College.
5. IQAC decides to request the departments to organize departmental seminar within this financial year.
6. It is resolved that AQAR and ASHIE reports 2018-19 will be prepared by IQAC team within stipulated time.
7. Regarding QUEST it is resolved that a meeting of the editorial board will be arranged as early as possible.
8. The promotional application of Dr. Shibsankar Das from stage iii to iv has been approved by IQAC.

The meeting was ended with thanks from the Coordinator.

*Aditi Bhattacharya*  
Dr. Aditi Bhattacharya, 08/1/2019  
Coordinator, IQAC.

**Action taken report of the IQAC meeting held on 08/01/2019**

As per resolution of the IQAC meeting dated 08/01/2019 IQAC Coordinator sent a file instructing to each department containing instruction regarding the activities which they have to carry out before summer recess.

It has been decided in the meeting that the Editorial Board of the QUEST, the Bi-lingual peer-reviewed academic journal of our College, will be reconstituted and accordingly Abdullah Bin Rahaman and Dr. Shirdendu Das had been incorporated in the Editorial Board as technical advisors.

*Aditi Bhattacharya*  
Dr. Aditi Bhattacharya, 15/1/19  
 Coordinator, IQAC.