

## The Format for Annual Assurance Report (AQAR) of the IQAC

Name of the College: ...ULUBERIA COLLEGE.....

Name of the Affiliating University: .....CALCUTTA UNIVERSITY.....

Year of Report: .....Session 15-16.

### Section A: Plan of action

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement.

PLAN OF ACTION.	ACHIEVEMENT
i. Collecting feedback from students and guardians	ii. Collected from students from February 2015 to April 2015 and consolidated. Guardian's feedbacks are reflected in 'Guardian's Meeting' held in different departments.
ii. Conducting internal academic audit on NAAC parameters.	iii. This cannot be successfully carried out. Only Academic Sub-committee has made a review of the academic activities of the college under the supervision of Governing Body.
iii. Organizing Seminars.	iii. This year we have organized four Departmental Seminars. Student seminars have been organized by different Departments.
iv. Organizing Social Awareness Program & Blood Donation Camp.	iv. We have successfully organized Blood Donation Camp and like the previous years we have arranged Thalasemia Screening Test for the staff & students at free cost.
v. Research collaboration	v. This year we have been able to start research work in our Research Lab. In Collaboration with 'S.N. Bose Institute: Centre for Basic Sciences.'
vi. Setting up Gymnasium for Students & Staff	.vi. A well-equipped Gymnasium has been installed this year. . (funding from RUSA)
vii.. Installation of Security Control Machine in the Library	We have installed a Security Control Machine in the Library. (funding from RUSA)

**1. i) In order to enhance the quality of teaching and learning** IQAC has directed the faculty members to arrange (like previous years) special classes for the academically backward students. Special coaching classes have been arranged for the meritorious students.

In this academic session (2015-2016) IQAC has shown a very strict attitude towards the students who have failed in their Pre-Final Part 1 Test Examination. Almost 10% of the total Honours students are not sent up for their Final University Examination. And this decision has been taken along with the Teachers' Council, Students' Union and Guardian Forum.

To ensure the quality of teaching learning and evaluation based on feedback from stakeholders ( students and guardians ) from the previous academic session we have introduced an Academic calendar which would serve the purpose of accommodating the huge number of students of General Course as well as which would be beneficial for the students of Honours Course.

**ii) In order to enhance Student Support Services** IQAC has introduced mass SMS to the students conveying information regarding all sorts of academic activities like examination, deposition of fees, admit card and mark sheet distribution, dates of academic and carrier counselling.

**iii) In order to enhance Health awareness as well as Social Commitment** IQAC has started Thalassaemia Screening Camp for the students since last 4 years. This year IQAC has organized a Health Awareness Program for Girl Students.

2. No new programme has been initiated this year.

3. Not applicable

4. No

5. We cannot implement examination reforms as final year exam is conducted by the university .Besides pre-final tests, college takes mid-term tests and class tests. Surprise tests are also taken.

6. This year we have no record regarding this.

7. College cannot organize any such programme. But faculty members can join the Refresher/ Orientation Program under FIP organized by any University

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2

8. This year we have conducted 5 Seminars on College level.

i. 'Role of Nano Technology on Biological Field', Lecture delivered by Prof. Dr. Samir Kumar pal of 'Satyendranath Bose institute of Basic sciences on 29<sup>th</sup> September, 2015, **Organized by Dept. of Zoology.**

ii. 'Let Us Study Physical Chemistry', lecture delivered by Prof. Dr. Debasish Mukhopadhyaya, Dept. of Chemistry, Calcutta University on 11<sup>th</sup> December, 2015, **Organized by Dept. of Chemistry.**

iii. 'Nyaya Theory of Negation', Lecture delivered by Dr. Joy Bhattacharya, Senior Lecturer in Indology, Ramkrishna Mission Institute, Kolkata on 15<sup>th</sup> December, 2015, **Organized by Dept. of Philosophy.**

iv. 'International Mother-tongue Day', Lecture delivered by Dr. Sk. Makbul Islam, Dept of Bengali Language and Literature, St. Pauls' College, Kolkata, on 23<sup>rd</sup> February, 2016, **Organized by NSS in collaboration with Bengali Department, Uluberia College.**

v. 'Health Awareness Programme for Girl Students' – Lecture delivered by Dr. Dipankar Pati, Gynecologist, on 13<sup>th</sup> May, 2016, Organized by **IQAC Uluberia College in collaboration with Indian Medical Association, Uluberia Branch.**

9. Details regarding major projects

Outlay in Rs. Lakhs	5.64 Lakhs			5.64 Lakhs
	Completed	Ongoing	Sanctioned	Submitted
Number	01			01

Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		02		
Outlay in Rs. Lakhs		3.35 & 2.40 Lakhs		

10. No patent has been generated.

11. We have started a new collaborative research Programme under BOOST with S> N. Bose Research Institute, Kolkata involving Five Science Departments of our College.

12. Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Number	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects (Completed)	01	03	UGC	5.64\ Lakhs	
Major projects (Ongoing)	0				
Minor Projects (Ongoing)	02	02	UGC	6.75 Lakhs	4.78 Lakhs
Interdisciplinary Projects					
Industry sponsored					
Projects sponsored by the University/ College					
Students research projects <i>(other than compulsory by the University)</i>					
Any other(Specify)	01	5	DBT, GOVT OF WB	40 Lakhs	40 Lakhs
Total					

13. As undergraduate Institution we cannot have research scholars in our College.

14. Impact factor 0-5

15. Nil

16. Internal resources generated

17. Fund received from BOOST

18 **Community service:**

Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

Extension Activities:

- i) Health-awareness program in the adjacent area of the college
- ii) Organizing Yoga & meditation classes for the students and the staff
- iii) Organizing educational tour for the students

- iv) Cleaning Program of the College Campus.

**Social Responsibility:**

- i) Rally to create social awareness regarding child abuse, alcohol and drug addiction
- ii) Seminar on AIDS
- iii) Seminar on the significance of Mother Tongue day
- iv) Counselling and motivation session for the slow learners & students coming from problematic background.
- v) Organizing Thalasemia Screening Test for the students & staff in collaboration with medical Team of Uluberia General Hospital.

**19.** This year 2 teachers have been recruited. 1 teacher has retired.

**20.** Teaching (Substantive) 34: Nonteaching 29 (Permanent)

Teaching (contractual, part-time, Guest) 20: Nonteaching (Casual) 22

**21.** (i) Introduced ENLIST since 2012 for online search for E-journal.

(ii) Introduced OPAC (Online Public Access Catalogue) since 2014 January.

College Introduced Wi-Fi connection in the Library and Open access system has been introduced from January 2014.

**22.** Library services:

Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11,777 (since April 2000)	Rs.17,34,141	522 in 2015-16 session	Rs. 1,37,116	12299	Rs. 18,71,257
Reference Books*						
e-Books						
Journals	27	38,435	1	21,816	2	60,251
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

\*Only 10% books are reference books. As most of our students come from BPL class we have to purchase plenty of Text books.

23. In all the Honours Courses this has been introduced and on the basis of the feedback Academic Subcommittee takes action.

24. Feedback from the stakeholders like Students, parents and Alumni are taken.

25. Unit Cost of Education: a) Including salary component: 4450.107

b) Excluding salary component: 3569.940

## 26. Computerization of Administration

(i) Preparation of Salary Bill by KOSA software introduced by W.B. Govt. and payment through E-pradan.

(ii) Online Admission and Registration as well as online payment to the bank.

(iii) Students' Data-base regarding admission, result etc.

(iv) Sending information to faculty members and students through mass SMS.

27. The basic amenities were improved as per request of the students which includes more toilets for boy students, improved canteen facilities and space for cycle stand.

28. Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	48	10	10		08	16	28	01
Added	15+30	04	17	01	0	0	08	
Total	63+30(RU SA Fund)	14	27	01	08	16	36	01

29. Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

This year 102 students of our college have been given computer training by the Computer Centre inside of college campus under subsidized rate.

30. Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	642	2,61,712
Financial support from government	1171	*
Financial support from other sources		
Number of students who received International/ National recognitions		

\* Total amount cannot be mentioned as the amount is directly credited to the students' individual Bank Account through NEFT.

**31.** Every year in collaboration with Alumni Association College organizes prize distribution ceremony for appreciating and encouraging the academic excellence of the students in their university exams. Some of the alumni of our college have contributed lump some money for giving financial support to the meritorious but financially weak students. Besides these, college exploits the expertise of some of its alumni in different fields.

**32.** Activities and support from the Parent – Teacher Association

We have no formal parent teacher association but every year IQAC arranges guardians' meeting to collect feedback from them in academic as well as in other spheres for the benefit of the institution

**33.** At present we have no health unit in our College. But every year we organize Thalassemia Screening Test and general health check up in collaboration with Uluberia General Hospital.

**34.** 5 students won awards in sports at University level and 2 in National Level.

**35.** We use to provide the outstanding sports persons sports jersey and shoes and also wave their College fees.

**36.** We use to felicitate the students who got 1<sup>st</sup> class in University Final Examination.

**37.** There is a Counselling and Career Guidance Cell in our college. The departmental teachers also counsel their students throughout the year. Seminars are also arranged on career guidance and special training courses are arranged in collaboration with different Institutes.

**38.** In this academic session 11 NCC cadets are recruited in different departments of Army.

**39.** Computer training has been provided for the nonteaching staff.

**40.** i. Yoga classes for students and staff are arranged on regular basis.

ii. Guardians' meetings are organized on regular basis.

iii. A good liason is maintained among the students, teaching and nonteaching staff.

**41.** Linkages have been made with British Council and American Library and also with S. N. Bose Research Institute.

**42.** The staff council (Principal, HODs, IQAC Team) conducted meeting to review the proposed annual plan for the previous year. Also Proposals are made regarding the annual plan for the new Academic Year 2016—17.

**43.** Like previous years this year also our faculty members have contributed papers in different reputed journals. 26 papers in International Journals, 1 in National Journal and 16 in the Academic Journal of our College have been published.

This year Suman Manna and Litha Bhattacharya of Philosophy Department stood 1<sup>st</sup> and 2<sup>nd</sup> in the Final University Examination among all the Colleges under Calcutta University.

Due to the concerned involvement of the Governing Body President and the Head of the institution a positive environment has been created in the college which enables to inspire the students, their guardians and the teaching and non-teaching staff.

### **Section C: Outcomes achieved at the end of the year.**

This year we have got funding from RUSA and with the help of this fund we have been able to introduce the following things.

- i. A Gym has been established
- ii. Bio-metric Attendance System for Teaching and Nonteaching Staff has been introduced
- iii. Renovation of Library infrastructure has been done
- iv. Library automation and Security System have been introduced.

### **Section D: Plans of the College for the next year:**

- i. Renovation of Student Canteen and Girls' Common Room.
- ii. Starting a new three-storied building in between Botany Department and Administrative Building.
- iii. Establishment of a Skill Development Centre in the Campus.



