

The Format for Annual Assurance Report (AQAR) of the IQAC

Name of the College: ...ULUBERIA COLLEGE.....

Name of the Affiliating University:CALCUTTA UNIVERSITY.....

Year of Report:Session 13-14.

This year we have not sent any AQAR as our College has undergone accreditation by NAAC. NAAC team has visited our College on February 2014. But on the basis of our SSR we have prepared a report.

Section A: Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement (attach separate sheet if required).

- i. This year our focus was mainly on the activities related NAAC inspection and preparation of SSR.
- ii. We have planned to install C.C. TV in the campus and have successfully installed C.C.Tvs in different areas of the campus.
- iii. We have a plan to start Open Access System in the Library and have started it.
- iv. We have planned to construct a boundary wall in between Block A and Block B and have successfully done it.
- v. We planned to construct some toilets for the students and our plan was carried successfully.
- vi. The staff room for the Teachers has been renovated according to our plan.

Section B: Details in respect of the following (attach separate sheet).

1. Activities reflecting the goals and objectives of the College.
Keeping in mind the goals and objectives of the college IQAC has arranged the following things:
 - a) Special classes (Remedial Coaching Classes) are arranged for the academically backward students. Special coaching classes have also been arranged by different Departments for the meritorious students.
 - b) In this academic session (2013-2014) all the Departments, being directed by IQAC, have arranged meetings with the guardians of the students who have failed in their Pre-Final Part 1 Test Examination and as per their request supplementary examination has been held. Students, who were unable to secure 40% marks in supplementary test, are not sent up for their Final

University Examination. And this decision has been taken along with the Teachers' Council, Students' Union and Guardian Forum.

- c) IQAC has collected **feedback** from the final year students.
- d) IQAC has given permission to **Consulting Learning and Development Private Limited** to organize some short courses on i) Small/ Back Office Coordinator and ii) Banking Associate.
- e) Career Counseling seminars have been arranged for the benefit of the students.
- f). This year we have also organized camp on Thalasemia Screening Test.

2. New academic programmes initiated (UG and PG): Nil

3. Innovations in curricular design and transaction:

Regarding Curricular Design College has no role as it is done by the Mother University.

4. Inter-disciplinary programmes started: Nil

5. Examination reforms implemented:

We have to abide by the guidance of Calcutta University Statute regarding Examinations, but we have implemented 'Class Test', 'Surprise Test' etc for evaluating the students' academic progress.

6. 2 students have qualified for SET in this year. (As per the information we so far have got)

7. Initiatives undertaken towards faculty development: NA.

(College cannot organize any such programme. But faculty members can join the Refresher/ Orientation Program under FIP organized by any University.)

This year none of our faculty members have joined any such programme.

8. Total number of seminars/workshops conducted:

Seminars/ Workshops organized organized by Departments

3 National level U.G.C sponsored Seminars,

1 State level seminar,

4 Departmental Seminars,

1 U.G.C sponsored National level workshop.

9. Research projects a) Ongoing; b) Completed: **a) 01 U.G.C Major project; b) 1 DST project**

10. Patents generated, if any: Nil

11. New collaborative research programmes: Nil

12. Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Number	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects (Completed)	1 (ongoing)		UGC	5,38,000	
Minor project(Ongoing)					
Minor Projects (completed)					
Interdisciplinary Projects					
Industry sponsored					
Projects sponsored by the University/ College					
Students research projects <i>(other than compulsory by the University)</i>					
Any other(Specify)					
Total					

13. Details of research scholars: NA

14. Citation index of faculty members and impact factor: Impact Factor 0-5

15. Honours / Awards to the faculty: National and International : Nil

16. Internal resources generated

17. Details of departments getting assistance/recognition under SAP/COSIST(ASSIST)/DST, FIST, and other programmes: Dr. Nikhil Chandra Halder, Department of Botany, has submitted a major project under DST this year.

18. Community services:

The NSS has adopted the Sijberia Slum adjacent to College and worked with the primary school situated in this area for the upliftment of the health and hygiene of the area.

NSS arranged an awareness programme on **Pulse Polio Immunisation** in the locality and it has been a great success. Like the previous years NSS along with Student Union of the college also arranged a **Blood**

Donation Camp. It also arranged Programme on the **Spreading of AIDS awareness** among the school children & the people of the slum area.

NCC conducted Programme of tree plantation.

19. Nil

20. Teachers –Non teaching staff ratio

Teaching 24 (Substantive post) : Nonteaching 26 (permanent)

Teaching 26 (non-substantive): Nonteaching 27 (Casual)

21. Improvements in the library services

- (i) Introduced ENLIST since 2012 for online search for E-journal.
- (ii) Introduced OPAC (Online Public Access Catalogue) since 2014 January.
- (iii) Open Access system has been introduced since 2014.
- (iv) Identification of Best Reader to motivate the students.

22. New books/ journals subscribed and their value:

Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9487	33,9788	1502 in 2013-14 session	Rs. 3,03,098		Rs.
Reference Books*						
e-Books						
Journals	20	25,625	nil		20	25,625
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

*Only 10% books are reference books. As most of our students come from BPL class we have to purchase plenty of Text books.

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback: All Honours Courses.

24. Feedback from stakeholders: Feedback from different stakeholders like students, Guardians, Teachers, Alumni etc are taken.

25. Unit Cost of Education: a) Including salary component: 7,244.530

b): Excluding salary component: 430.356

26: Computerization of Administrative works and Admission Process have been introduced.

27. The Three storied building for Girls' Hostel (funded by UGC) on the left has side of the College entrance is complete now. A boundary wall in between Block A and Block B and have been constructed. Cycle stand for the students has been renovated. Students' canteen has also been renovated. Building of the Chemistry Department has been extended. Library has been remodeled.

28. Technology upgradation

	Total Computers	Computer Labs	Internet	Browsing Centres	Office	Departments	Others
Existing	44	4	All computers	6	10	16	10
Added	01	01	00	02	00	04	00
Total	45	5		08	10	20	10

29. Computer and internet access and training to teachers, non-teaching staff and students

30. Financial aid to students: Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	328	95000
Financial support from government	825	*
Financial support from other sources		
Number of students who received International/ National recognitions		

* Total amount cannot be mentioned as the amount is directly credited to the students' individual Bank Account through NEFT.

31. Activities and support from the Alumni Association

Alumni Association of our College is much supportive. In every year it helps us to organize prize distribution ceremony for appreciating and encouraging the academic excellence of the students in their university exams. It also contributes in the Student-Aid Fund.

32. Activities and support from the Parent-Teacher Association

We have no formal parent teacher association but the guardians are very much supportive. Every year IQAC arranges guardians' meeting to collect feedback from them in academic as well as in other spheres for the benefit of the institution.

33. Health Services:

Every year **Thalasemia screening test** is organized for the student and staff in collaboration with Uluberia General Hospital.

NSS unit of the College organized **health check up camp** for the students.

34. Performance on sport activities:

This year our students participated in the Swimming competition organized by Calcutta University. 2 of our students secured 1st position, 2 secured 2nd position and 1 secured 3rd position in that event.

Karate has been introduced in our institution where the students especially the girl students are doing very well.

35. Incentives to outstanding sportspersons:

The College provides support services and facilities like Sports Kit, Conveyance cost etc.

36. Student achievements and awards: Total 27 students of different Honours departments have got 1st class in the Final University Examination, 2014 and have been felicitated by the College.

37. Activities of the Guidance and Counselling unit:

Seminars on Career Counseling have been organized to provide career guidance to the students.

38. Placement services provided to students:

College tries to provide Placement Service by inviting different renowned companies in the College Campus.

39. Development programmes for non-teaching staff: This year no such programme has been conducted.

40. Good practices for the institution

i. Yoga classes for students and staff are arranged on regular basis. We often arrange classes by inviting resource persons to boost up the moral responsibility of the students.

ii. Special classes are arranged for the Honours students by inviting resource persons from another Institution.

41. Linkages developed with National / International, academic /research bodies:

Linkage with local schools and Research Institute has been developed.

42. Action Taken Report on the AQAR of the previous year

The staff council (Principal, HODs, IQAC Team) conducted meeting to review the suggestions given by NAAC peer Team in February 2014.. Also Proposals are made regarding the annual plan for the new Academic Year 2014-15.

43. Any other relevant information the institution wishes to add.

Recently the College has started dialogues with our closed door neighbors who belong mainly to the minority group and are economically as well as educationally not much uplifted. Their sense of hygiene is also very poor. Our dialogue with them and the constant effort of our NSS volunteers have created a change in their outlook. We do think that it is a positive achievement on our part.

Section C: Outcomes achieved by the end of the year (attach separate sheet if required).

- i. Construction of one three storied building,
- ii. Introduced Open Access System in the Library.
- iii. Organized Hardware Computer Course and Back Office Management Courses for the ST/ ST students in collaboration with Consulting Management Incorporate Private Limited.

Section D: Plans of the college for the next year

- i. To strengthen our Career Counseling and Placement Cell.
- ii. To organize UGC Sponsored Seminar more frequently.
- iii. To strengthen our Games and Sports Cell
- iv. Establishment of a proper Medical Unit.

